



Kalyani Charitable Trust's

R. G. SAPKAL INSTITUTE OF PHARMACY

D. Pharmacy | B. Pharmacy | ADMLT

- Affiliated to**
- MSBTE, Mumbai : MSBTE / D-53/INSTTU CODE/2013/3976 Date: 26 June 2015
 - DBATU, Lonere: DBATU/Affil/1607/2021/578 Date: 16 July 2021
- Approved by**
- Govt. of Maharashtra, Mumbai: No. TEM-2015/(65/15)/ Taanshi-5 Date: 25 May 2015
 - Govt. of Maharashtra, Mumbai: No. TEM-2021/Sr. No.110/ Taanshi-4 Date: 29 July 2021
 - DTE, Mumbai No:10/AICTE/Padvika/Navin Sanstha/Manyata/2015/576 Date: 24 June 2015
 - DTE, Mumbai No:2/NGC/Pharmacy/Approval/(13/2021)/716 Date: 13 August 2021
 - Pharmacy Council of India, New Delhi: No.02.286/286-PCI Date: 09 Feb. 2018



Dr. Ravindra G. Sapkal
Chairman & Managing Director
Kalyani Charitable Trust

DTE CODE : 5427

PCI, New Delhi : 1087

MSBTE, Mumbai : 1776

Ref No.: RGSIOP /Estt./IQAC/Committee-SGRC/2025-26/813

Date: 18/12/2025

Office Order

Objectives:-

The committee is developed to provide a productive and conducive work environment where grievances are dealt fairly and promptly. It aims to facilitate a work culture where no grievance exist and also help in improving performance and productivity of the concerned staff of the Institute.

A. The Grievance committee shall consider only individual grievance of specific nature of members of the Faculty and Staff raised individually by the concerned aggrieved employee.

B. The Grievance committee shall not consider any grievance of general applicability or of collective nature of raised collectively by more than one employee

STAFF GRIEVANCE REDRESSAL COMMITTEE 2025-2026

Sr. No.	Name	Present Designation	Designation in the Committee
01	Dr. Dipti G. Phadtare	Principal, RGSIOP	Chairman
02	Dr. Shweta H. Shahare	HOD-Pharmaceutics, RGSIOP	Member
03	Dr. Suvarna M. Bhadane	Professor, RGSIOP	Member
04	Mr. Sudarshan S. Mahale	Deputy Registrar, RGSIOP	Member
05	Ms. Purva S. Sabare	Non-teaching Staff, RGSIOP	Member

Roles and Responsibilities: -

- Establish transparent mechanism to rectify any kind of complaints from the staff & from members of support staff. This will help to build transparency & cultivate democratic values.
- Evolve working mechanism in consultation with the head of institute. Refer guidelines issued by university in this regard. Display necessary content for information to all concern.
- Organize guidance sessions for all concern about objectives, composition & functions of the cell.
- Maintain necessary documents & call periodic meetings of members as per requirements.



Principal
Dr. D. G. Phadtare
Principal
R.G. Sapkal Institute of Pharmacy
Anjaneri, Wadholi, Nashik-422213

- **CAMPUS** : Sapkal Knowledge Hub, Kalyani Hills, Anjaneri-Wadholi, Tumbakeshwar Road, Nashik - 422 213. (India)
Tel.: +91 - 2594-221005 | Mob.: 9049877867 / 8806580484 | Toll Free No.: 1800 233 2999 | E-mail : sapkalpharmacy@gmail.com
Website : www.rgsiop@sapkalknowledgehub.org
- **CORPORATE OFFICE** : Sapkal Knowledge Hub, 'Parag' 46, Ashwin Sector, Opp. Hotel Sai Palace, Mumbai-Agra Highway, Nashik - 422 009.
Tel.: +91 - 253 - 2392450 / 51 | E-mail : head.marketing@sapkalknowledgehub.org | Website : www.sapkalknowledgehub.org
- **MUMBAI OFFICE** : Sapkal Knowledge Hub, Unit No. 22, 1st Floor, Shubhada Tower Shopping Centre, Sir Pochkhanwala Road, Near R.T.O. Office, Worli, Mumbai - 400 030. Tel.: + 91 - 22 - 24938914 / 15 | E-mail : cmd@sapkalknowledgehub.org / ravi.sapkal@gmail.com